

## **Disclaimer**

All documents contained on the Colorado General Assembly Homepage are prepared as an informational service only and should not be relied upon as an official record of action taken by the Colorado General Assembly.

## **Privacy Policy Information**

Thank you for visiting the Colorado General Assembly's website and for reviewing our Privacy Policy. This policy addresses the General Assembly's standardized process for access to and for the collection, storage, use, transfer, and security of personally identifiable information that may be obtained through use of the General Assembly's website.

Personally identifiable information is information about an individual that could reasonably be used to identify that individual. Examples of personal information include an individual's first and last name, residential address, telephone number, and email address.

The Colorado General Assembly fully supports the protection of individual privacy and minimizes the collection of personally identifiable information to the least amount of information required to complete a particular transaction. This policy extends to the collection of all personally identifiable information, regardless of the source or the medium.

This Privacy Policy covers the following topics:

- Collection and Use of Personally Identifiable Information
- Public Records
- Cookies
- Security
- Disclaimer
- Contact Information
- Collection and Use of Personally Identifiable Information

The Colorado General Assembly may collect some personally identifiable information about your visit to our website. This information may include:

- Internet Protocol (IP) address and domain name used (an IP address is a numerical identifier assigned to your Internet Service Provider or directly to your computer)
- Type of browser used
- Date and time that you visited this site
- Web pages or services that you accessed at this site

The information we collect or store is used to improve the content of our web services and to help us understand how the public is using these services. In addition, we use your IP address to direct Internet traffic to you.

If you send an email message to us during your visit to our site, the following information will be collected:

- Email address used to send the email message
- Contents of the email

We collect this information to ensure we respond appropriately. For example, we may need to address issues you identify, make improvements to our website, or forward your email message to another agency for appropriate action.

It is our policy to collect no personally identifiable information about you unless that information is required to complete a particular transaction. In addition, we collect no personally identifiable information about you unless you voluntarily participate in activities that ask for information. Choosing not to participate in these activities will not affect your ability to use any other features of our website. Finally, personally identifiable information shall not include information collected in furtherance of any regulatory, investigative, or criminal justice purpose; information collected in furtherance of litigation in which the state is a party; or information that is required to be collected pursuant to any state or federal statute or regulation.

### **Public Records**

The State Open Records Act is applicable to this Privacy Policy. Section 24-72-202, C.R.S. says "It is declared to be the public policy of this state that all public records shall be open for inspection by any person at reasonable times, except as provided in this part 2 or as otherwise specifically provided by law."

If personal information is requested on the website or is volunteered by the user, state and federal law may protect that information. However, all information becomes a public record once it is provided and may be subject to public inspection and copying if not protected by federal or state law. Furthermore, the information filed with the General Assembly may be stored electronically and may be made accessible to the public through the General Assembly's website. Except where disclosure is protected by law, the information that is electronically stored may be purchased by private individuals and entities.

Users are cautioned that the collection of personal information requested from or volunteered by children online or by email will be treated the same as information provided by an adult and may be subject to public access.

### **Cookies**

Cookies are small text files placed on your computer, often without your knowledge, while visiting certain sites on the Internet used to identify your computer. For example, cookies are used by some sites to greet you personally, to post a list of your favorite books to purchase, to remember what you had in your shopping basket the last time you visited. You can refuse a cookie or delete a cookie file from your computer by using any of the widely-available methods. We do not use cookies on this site.

### **Security**

Legislative Information Services, as developer and manager of the Colorado General Assembly's website, has taken several steps to safeguard the integrity of its telecommunications and computing infrastructure, including but not limited to authentication, monitoring, and auditing. Security measures have been integrated into the design, implementation, and day-to-day practices of the entire operating environment as part of a continuing commitment to risk management.

### **Disclaimer**

The Colorado General Assembly's website contains links to other websites, including websites operated by other government agencies, nonprofit organizations, and private businesses. When you link to another website, you leave our site, which means that this Privacy Policy will no longer apply. When you link to another website, you are subject to the privacy policy of that website.

Neither the Colorado General Assembly nor any employee of the State of Colorado (1) warrants the accuracy, reliability, or timeliness of any information published by this system or (2) endorses any content, viewpoints, products, or services linked from this system. Neither the Colorado General

Assembly nor any employee of the State of Colorado shall be held liable for any losses caused by reliance on the accuracy, reliability, or timeliness of such information. Portions of such information may be incorrect or obsolete. Any person or entity that relies on any information obtained from this system does so at his or her own risk.

**Contact Information**

To offer feedback about this website or about this Privacy Policy, you can contact our office:

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By Mail:

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