

JOINT BUDGET COMMITTEE



STAFF FIGURE SETTING FY 2017-18

LEGISLATIVE DEPARTMENT

JBC WORKING DOCUMENT - SUBJECT TO CHANGE
STAFF RECOMMENDATION DOES NOT REPRESENT COMMITTEE DECISION

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DEPARTMENT OVERVIEW

The Legislative Branch includes the elected officials of the House of Representatives and the Senate and the necessary staff to support them in their duties and responsibilities. The staff includes those assigned to both the House and the Senate; the State Auditor's Office; the Joint Budget Committee (JBC); the Legislative Council; the Office of Legislative Legal Services; and the Colorado Reapportionment Commission. The service agency staffs are full-time nonpartisan professionals, while a majority of the House and Senate staff serve only when the General Assembly is in session.

GENERAL NOTES ABOUT THIS PACKET

The majority of the legislative budget is appropriated in a separate legislative appropriation bill. However, several line items are included in the Long Bill for the Legislative Department. These line items deal with statutory/constitutional requirements and statewide policies determined through the Department of Personnel and the Department of Law.

The numbers pages contained in this document include the dollar amounts from both the legislative bill and Long Bill appropriations. The entire appropriation for the Legislative Branch is shown in the number pages to give the JBC an understating of the total impact of the branch on the overall budget. The divisions in the numbers pages are shown in the order of the legislative appropriation bill. The divisions that have appropriations in both the legislative appropriation bill and the Long Bill are separated into subdivisions. For purposes of this discussion, the narrative will only address the line items that are shown in the Long Bill. The divisions and line items in the narrative will be shown in the order of the Long Bill and the corresponding division from the numbers pages will be shown in italics.

Please note that the request column on the numbers pages reflect the amount of the place holder the Governor included in his November 3 budget submission. The total amount of this place holder was spread proportionally across the various legislative agencies. These place holder amounts are meant for reference only as they were not the official request of the Legislative Department. The recommendation column contains the amounts recommended to the Executive Committee by the various legislative agencies for the amounts to be included in the legislative appropriation bill and to the JBC for amounts to be included in the Long Bill.

(1) LEGISLATIVE COUNCIL

Please Note: *Numbers Pages = (4) Legislative Council (B) Long Bill Subdivision (Page 11)*

Property Tax Study

This line item contains appropriations for the audit of county assessor values. The audit follows a two year cycle, with odd-numbered fiscal years involving the bulk of the data gathering, field work, and analysis as new levels of value are being established through reappraisals updating the "base year" levels of value. Even-numbered years tend to focus more on directives of the State Board of Equalization, maintaining the audit database, and monitoring the actions of the counties, but also include a detailed abstract of properties used by legislative staff in analyzing proposals to change the state's property tax system. Section 39-1-104 (16)(a), C.R.S., requires Legislative Council to conduct this annual study.

Request: The request is for \$660,000 General Fund for the audit of county assessor values.

Recommendation: The recommendation is for \$660,000 General Fund.

Cost of Living Analysis

This line item contains appropriations for the cost-of-living analysis of school districts. The Legislative Council Staff is required to conduct a cost-of-living analysis of school districts every two years (Section 22-54-104 (5) (c) (III), C.R.S.). The cost-of-living study conducted during the 2015 interim determined school district cost-of-living factors for FYs 2016-17 and 2017-18. Therefore, the request in FY 2017-18 is for the study that will be conducted during the 2017 interim for FY 2018-19 and FY 2019-20.

Request: The request for the cost-of-living analysis of school districts is for \$250,000 reappropriated funds. The source of the reappropriated funds is from the appropriation to the Department of Education for the State Share of Districts' Total Program Funding.

Recommendation: The recommendation is for \$250,000 reappropriated funds. The source of the reappropriated funds is from the appropriation to the Department of Education for the State Share of Districts' Total Program Funding.

Ballot Analysis

This line item contains appropriations for the printing, mailing and associated costs for ballot analysis. Section 1 (7.5) of Article V of the Constitution requires the nonpartisan staff of the General Assembly to perform this ballot analysis. It also requires the General Assembly to provide sufficient appropriations for the preparation and distribution of the ballot information booklet at no charge to recipients.

The table below illustrates the cyclical funding nature of this item.

ACTUAL COSTS						ESTIMATED COST
2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
\$474,858	\$1,026,909	\$628,781	\$998,534	\$670,000	\$2,105,693	\$700,000

Request: The request is for \$1,544,170 General Fund for printing, mailing and associated costs for ballot analysis. The amount is a \$1,000,000 increase over the amount appropriated in FY 2016-17 and is to cover ½ of the estimated two-year cost to prepare the ballot analysis based on the Legislative Council staff estimate.

Recommendation: The recommendation is for \$1,544,170 General Fund.

(2) GENERAL ASSEMBLY

Please Note: *Numbers Pages = (1) General Assembly (B) Long Bill Subdivision (Page 7)*

Workers' Compensation

This line item contains the appropriation for the General Assembly's workers compensation costs.

Recommendation: The staff recommendation is \$17,352 General Fund for this line item based on the amount approved by the Committee for Workers' Compensation.

Legal Services

This line item contains the appropriation for the General Assembly's legal services costs.

Recommendation: The staff recommendation is for a continuing level of 188 hours. The dollar amount is pending final legal services rates. Staff requests permission to ultimately reflect the amount approved by the Committee when the common policy for the Legal Services rate is established.

Payment to Risk Management and Property Funds

This line item contains the appropriation for the General Assembly's Payment to Risk Management and Property Funds costs.

Recommendation: The staff recommendation is \$23,173 General Fund for this line item based on the amount approved by the Committee for payments to risk management and property funds.

Maintenance of Legislative Space

This line item contains the appropriation for the cost of maintenance associated with the space occupied by the General Assembly in the Capitol Complex.

Recommendation: The staff recommendation is \$2,892,822 General Fund for this line item based on the amount approved by the Committee for maintenance of legislative space. This amount includes \$28,800 for parking at 1525 Sherman Street and \$5,202 for conference center rental (represents the equivalent of 26 days) at 1525 Sherman Street.

Payments to OIT

This line item contains the appropriation for the General Assembly's payments to the Office of Information Technology for computer center costs.

Recommendation: Staff's recommendation for this line item is pending the Committee's final common policy decision on March 16, 2017. Staff requests permission to ultimately reflect the amount approved by the Committee when the common policy for Payments to OIT is established.

CORE Operations

This line item contains the appropriation for the General Assembly's CORE operation costs.

Recommendation: The staff recommendation is \$34,089 General Fund for this line item based on the amount approved by the Committee for CORE operations.

Purchase of Services from Computer Center

This line item is no longer used to appropriate moneys for services from the computer center. This line item is reflected in the numbers pages for historical purposes to reflect past actual years.

Recommendation: Staff's recommends that no moneys be appropriated for this line item as it is no longer utilized to provide funding for services from the computer services center.

Information Technology Security

This line item is no longer used to appropriate moneys for the General Assembly's information security costs obtained through the Office of Information Technology. This line item is reflected in the numbers pages for historical purposes to reflect past actual years.

Recommendation: Staff's recommends that no moneys be appropriated for this line item as it is no longer utilized to provide funding for information technology security services.

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Staff Working Document - Does Not Represent Committee Decision

Appendix A: Number Pages

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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LEGISLATIVE DEPARTMENT

(1) GENERAL ASSEMBLY

Comprised of 35 members in the Senate and 65 members in the House of Representatives, the General Assembly meets annually beginning in early January and, per the Colorado Constitution, must adjourn within 120 days. The Colorado Constitution vests all legislative power in the General Assembly, except those powers specifically reserved by the people.

(A) Legislative Appropriation Bill Subdivision

General Assembly	<u>11,020,714</u>	<u>11,499,153</u>	<u>13,823,694</u>	<u>14,241,003</u>	<u>14,267,526</u>
FTE	66.0	66.0	66.0	66.0	66.0
General Fund	10,996,627	11,478,518	13,733,694	14,151,003	14,177,526
Cash Funds	24,087	20,635	90,000	90,000	90,000
 S.B. 04-257 Amortization Equalization Disbursement	 <u>239,757</u>	 <u>282,448</u>	 <u>376,525</u>	 <u>376,525</u>	 <u>407,046</u>
General Fund	239,757	282,448	376,525	376,525	407,046
 S.B. 06-235 Supplemental Amortization Equalization Disbursement	 <u>225,865</u>	 <u>273,130</u>	 <u>371,916</u>	 <u>371,916</u>	 <u>407,046</u>
General Fund	225,865	273,130	371,916	371,916	407,046
 Youth Advisory Council	 <u>0</u>	 <u>25,000</u>	 <u>25,000</u>	 <u>25,000</u>	 <u>25,000</u>
FTE	0.0	0.0	0.0	0.0	0.0
General Fund	0	25,000	25,000	25,000	25,000

SUBTOTAL - (A) Legislative Appropriation Bill

Subdivision	11,486,336	12,079,731	14,597,135	15,014,444	15,106,618
FTE	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>
General Fund	11,462,249	12,059,096	14,507,135	14,924,444	15,016,618
Cash Funds	24,087	20,635	90,000	90,000	90,000

JBC Staff Staff Figure Setting - FY 2017-18
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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
(B) Long Bill Subdivision					
Worker's Compensation General Fund	<u>20,176</u> 20,176	<u>11,887</u> 11,887	<u>14,485</u> 14,485	<u>14,485</u> 14,485	<u>17,352</u> 17,352
Legal Services General Fund	<u>3,536</u> 3,536	<u>6,661</u> 6,661	<u>17,869</u> 17,869	<u>17,869</u> 17,869	<u>17,869</u> 17,869
Payment to Risk Management and Property Funds General Fund	<u>13,523</u> 13,523	<u>11,933</u> 11,933	<u>17,043</u> 17,043	<u>17,043</u> 17,043	<u>23,173</u> 23,173
Maintenance of Legislative Space General Fund	<u>1,762,004</u> 1,762,004	<u>2,486,991</u> 2,486,991	<u>2,490,525</u> 2,490,525	<u>2,490,525</u> 2,490,525	<u>2,892,822</u> 2,892,822
Payments to OIT General Fund	<u>66,120</u> 66,120	<u>41,938</u> 41,938	<u>28,800</u> 28,800	<u>28,800</u> 28,800	<u>28,800</u> 28,800
CORE Operations General Fund	<u>26,527</u> 26,527	<u>28,049</u> 28,049	<u>38,702</u> 38,702	<u>38,702</u> 38,702	<u>34,089</u> 34,089
SUBTOTAL - (B) Long Bill Subdivision	1,891,886	2,587,459	2,607,424	2,607,424	3,014,105
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	1,891,886	2,587,459	2,607,424	2,607,424	3,014,105
TOTAL - (1) General Assembly	13,378,222	14,667,190	17,204,559	17,621,868	18,120,723
<i>FTE</i>	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>	<u>66.0</u>
General Fund	13,354,135	14,646,555	17,114,559	17,531,868	18,030,723
Cash Funds	24,087	20,635	90,000	90,000	90,000

JBC Staff Staff Figure Setting - FY 2017-18
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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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(2) STATE AUDITOR

The duties of the State Auditor are to conduct post audits of all financial transactions and accounts of all state departments, institutions, and agencies of the executive, legislative, and judicial branches; conduct performance post audits; and prepare summary audit reports and recommendations concerning each agency. Legislative oversight is provided by the Legislative Audit Committee, which is comprised of four senators, two from each major political party, and four representatives, two from each major political party.

(A) Legislative Appropriation Bill Subdivision

State Auditor	<u>8,281,745</u>	<u>8,358,766</u>	<u>9,306,443</u>	<u>9,522,349</u>	<u>9,441,234</u>
FTE	72.0	72.0	74.7	74.7	75.2
General Fund	7,292,745	7,354,766	8,317,443	8,533,349	8,541,234
Cash Funds	89,000	89,000	89,000	89,000	0
Reappropriated Funds	900,000	915,000	900,000	900,000	900,000
 S.B. 04-257 Amortization Equalization Disbursement					
General Fund	<u>196,349</u>	<u>224,011</u>	<u>270,247</u>	<u>270,247</u>	<u>300,710</u>
 S.B. 06-235 Supplemental Amortization Equalization Disbursement					
General Fund	183,598	215,916	266,940	266,940	300,710

SUBTOTAL - (A) Legislative Appropriation Bill					
Subdivision	8,661,692	8,798,693	9,843,630	10,059,536	10,042,654
FTE	<u>72.0</u>	<u>72.0</u>	<u>74.7</u>	<u>74.7</u>	<u>75.2</u>
General Fund	7,672,692	7,794,693	8,854,630	9,070,536	9,142,654
Cash Funds	89,000	89,000	89,000	89,000	0
Reappropriated Funds	900,000	915,000	900,000	900,000	900,000

JBC Staff Staff Figure Setting - FY 2017-18
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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
(B) Long Bill Subdivision					
Child Welfare Workload Study	<u>28,286</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	28,286	0	0	0	0
SUBTOTAL - (B) Long Bill Subdivision	28,286	0	0	0	0
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	0	0	0	0	0
Cash Funds	28,286	0	0	0	0
TOTAL - (2) State Auditor	8,689,978	8,798,693	9,843,630	10,059,536	10,042,654
<i>FTE</i>	<u>72.0</u>	<u>72.0</u>	<u>74.7</u>	<u>74.7</u>	<u>75.2</u>
General Fund	7,672,692	7,794,693	8,854,630	9,070,536	9,142,654
Cash Funds	117,286	89,000	89,000	89,000	0
Reappropriated Funds	900,000	915,000	900,000	900,000	900,000

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(3) JOINT BUDGET COMMITTEE

The Joint Budget Committee is the permanent fiscal and budget review agency of the General Assembly. The six-member committee is comprised of three members from the House, including two from the majority political party, and three members from the Senate, including two from the majority political party. The Committee, through its staff, is responsible for analyzing the programs, management, operations, and fiscal needs of state agencies. After holding budget hearings with all state departments and agencies, the Committee and its staff prepare the annual appropriations bill. The staff is also responsible for providing support for both the House and Senate Appropriations Committees.

Joint Budget Committee	<u>1,609,968</u>	<u>1,698,822</u>	<u>1,722,278</u>	<u>1,767,517</u>	<u>1,793,686</u>
FTE	16.0	16.0	16.0	16.0	16.0
General Fund	1,609,968	1,698,822	1,722,278	1,767,517	1,793,686
S.B. 04-257 Amortization Equalization Disbursement	<u>50,651</u>	<u>59,245</u>	<u>66,948</u>	<u>66,948</u>	<u>73,580</u>
General Fund	50,651	59,245	66,948	66,948	73,580
S.B. 06-235 Supplemental Amortization Equalization Disbursement	<u>47,358</u>	<u>57,100</u>	<u>66,129</u>	<u>66,129</u>	<u>73,580</u>
General Fund	47,358	57,100	66,129	66,129	73,580
TOTAL - (3) Joint Budget Committee	<u>1,707,977</u>	<u>1,815,167</u>	<u>1,855,355</u>	<u>1,900,594</u>	<u>1,940,846</u>
FTE	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>	<u>16.0</u>
General Fund	1,707,977	1,815,167	1,855,355	1,900,594	1,940,846

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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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(4) LEGISLATIVE COUNCIL

The Legislative Council is comprised of 18 legislators, nine from the House and nine from the Senate. The staff of the Council provides fact-finding and information-collecting services for all members of the General Assembly. In addition, the staff provides support for all standing committees except Appropriations, and for most interim committees. The staff maintains a reference library for all legislators and staff, and the Council contracts for special studies as needed. The State Capitol Building tour guide coordinator is an employee of the Council. The Council staff is also responsible for preparing fiscal notes on new legislation and for providing revenue estimates.

(A) Legislative Appropriation Bill Subdivision

Legislative Council	<u>6,837,341</u>	<u>7,300,565</u>	<u>8,465,768</u>	<u>8,715,464</u>	<u>8,862,899</u>
FTE	71.3	74.0	74.3	74.3	75.3
General Fund	6,837,341	7,300,565	8,465,768	8,715,464	8,862,899
S.B. 04-257 Amortization Equalization Disbursement	<u>185,486</u>	<u>216,526</u>	<u>287,015</u>	<u>287,015</u>	<u>314,889</u>
General Fund	185,486	216,526	287,015	287,015	314,889
S.B. 06-235 Supplemental Amortization Equalization Disbursement	<u>173,486</u>	<u>208,727</u>	<u>283,502</u>	<u>283,502</u>	<u>314,889</u>
General Fund	173,486	208,727	283,502	283,502	314,889

SUBTOTAL - (A) Legislative Appropriation Bill Subdivision	7,196,313	7,725,818	9,036,285	9,285,981	9,492,677
<i>FTE</i>	<u>71.3</u>	<u>74.0</u>	<u>74.3</u>	<u>74.3</u>	<u>75.3</u>
General Fund	7,196,313	7,725,818	9,036,285	9,285,981	9,492,677

(B) Long Bill Subdivision

Property Tax Study pursuant to Section 39-1-104 (16), C.R.S.	<u>616,000</u>	<u>624,000</u>	<u>660,000</u>	<u>660,000</u>	<u>660,000</u>
General Fund	616,000	624,000	660,000	660,000	660,000

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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Cost of Living Analysis pursuant to Section 22-54-104(5)(c)(III)(A), C.R.S.	<u>0</u>	<u>166,050</u>	<u>0</u>	<u>0</u>	<u>250,000</u>
General Fund	0	0	0	0	0
Reappropriated Funds	0	166,050	0	0	250,000
Ballot Analysis	<u>508,500</u>	<u>533,500</u>	<u>544,170</u>	<u>544,170</u>	<u>1,544,170</u>
General Fund	508,500	533,500	544,170	544,170	1,544,170
SUBTOTAL - (B) Long Bill Subdivision	1,124,500	1,323,550	1,204,170	1,204,170	2,454,170
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	1,124,500	1,157,500	1,204,170	1,204,170	2,204,170
Reappropriated Funds	0	166,050	0	0	250,000
TOTAL - (4) Legislative Council	8,320,813	9,049,368	10,240,455	10,490,151	11,946,847
<i>FTE</i>	<u>71.3</u>	<u>74.0</u>	<u>74.3</u>	<u>74.3</u>	<u>75.3</u>
General Fund	8,320,813	8,883,318	10,240,455	10,490,151	11,696,847
Reappropriated Funds	0	166,050	0	0	250,000

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(5) COMMITTEE ON LEGAL SERVICES

The Committee on Legal Services consists of ten members, five from the House of Representatives and five from the Senate. It provides legislative oversight to the Office of Legislative Legal Services and coordinates litigation involving the General Assembly. The Office of Legislative Legal Services drafts and prepares bills, resolutions, amendments, conference committee reports, and digests of enacted bills. The Office also reviews rules promulgated by executive agencies to determine whether they are within the powers delegated to the agency; performs legal research; aids in legal representation of the General Assembly; participates in the review of and comments on the titles given to initiated measures; and assists in staffing interim committees.

Committee on Legal Services	<u>5,571,039</u>	<u>5,647,721</u>	<u>6,287,913</u>	<u>6,451,874</u>	<u>6,507,697</u>
FTE	53.3	53.3	54.0	54.0	54.4
General Fund	5,571,039	5,647,721	6,287,913	6,451,874	6,507,697
S.B. 04-257 Amortization Equalization Disbursement	<u>157,779</u>	<u>180,397</u>	<u>219,534</u>	<u>219,534</u>	<u>238,823</u>
General Fund	157,779	180,397	219,534	219,534	238,823
S.B. 06-235 Supplemental Amortization Equalization Disbursement	<u>147,527</u>	<u>173,853</u>	<u>216,847</u>	<u>216,847</u>	<u>238,823</u>
General Fund	147,527	173,853	216,847	216,847	238,823
TOTAL - (5) Committee on Legal Services	5,876,345	6,001,971	6,724,294	6,888,255	6,985,343
FTE	<u>53.3</u>	<u>53.3</u>	<u>54.0</u>	<u>54.0</u>	<u>54.4</u>
General Fund	5,876,345	6,001,971	6,724,294	6,888,255	6,985,343
TOTAL - Legislative Department	37,973,335	40,332,389	45,868,293	46,960,404	49,036,413
FTE	<u>278.6</u>	<u>281.3</u>	<u>285.0</u>	<u>285.0</u>	<u>286.9</u>
General Fund	36,931,962	39,141,704	44,789,293	45,881,404	47,796,413
Cash Funds	141,373	109,635	179,000	179,000	90,000
Reappropriated Funds	900,000	1,081,050	900,000	900,000	1,150,000